

Virginia Office of Volunteerism Publications Request Form

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Fax the completed form to us at **(804) 692-1999** or mail to: Virginia Office of Volunteerism, 730 East Broad Street, Richmond, VA 23219-1849. Please allow two to three weeks for delivery. To learn more of our services, visit the VOV website at www.dss.state.va.us/community/volunteer.

Title	Content	✓ below
<i>A Common-Sense Approach to Developing & Managing a Volunteer Program</i>	Basic overview of volunteer program development & management; includes samples, activities, articles	
<i>Volunteer Mentor Programs: An Introductory Guide (1997)</i>	How to develop a mentor program; includes list of resources	
<i>Supervising, Motivating and Thanking Your Volunteers</i> (revised 2002)	Ideas, approaches, and resources for keeping volunteers happy and productive	
<i>Opportunity or Dilemma: Court-Referred Community Service Workers</i>	General information and how-to material	
<i>Risk Management for Volunteer Programs (2002)</i>	Helps organizations understand the process of identifying, evaluating and managing risk	
<i>Volunteer Recruitment (2002)</i>	Guide to finding the right volunteer for the right position, with the right skills at the right time	

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